



TOFTE MANOR

WEDDING & PRIVATE PARTY INFORMATION



Holding an event at Tofte Manor is unique and special. What we offer a rare and not easy to find opportunity to host a weekend celebration in a stunning private home and grounds with the place exclusively to yourself, over a whole weekend - Friday, Saturday and Sunday until 12pm.

Tofte Manor is a home and not a hotel and as a result we run things a little differently to other venues and pride ourselves on our personal approach. You can design and plan your event to suit your own taste and budget. We provide you with a list of preferred suppliers and ask that you choose the marquee and catering companies from this list. You pay them direct, *(we do not take a commission on any services)*. Tofte Manor is a Grade II listed building and does not allow dancing inside the manor house.



The hire fee will give you exclusive access to the property. All of our accommodation is reserved for your party.

We have experience in various ethnic celebrations, please contact us direct for details

In order to reserve a date, a non-refundable deposit of 25% of the hire fee must be paid as well as a signed contract. Under the terms of the contract the following payment schedule applies:

- 25% non-refundable deposit at time of booking
- 50% 180 days prior to the event
- 25% 31 days prior to the event

All accommodation costs must be paid prior to arrival

Overnight guests may stay on Friday and Saturday night. Additional party guests may arrive in time for your celebrations.



TOFTE MANOR

Souldrop Road, Sharnbrook, Bedfordshire MK44 1HH. Tel: 01234 781 924 or 07787 155 167. Email: enquiries@toftemanor.co.uk. Web: www.toftemanor.co.uk

Valid for all bookings taken from October 2021



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Weekend exclusive dry hire for 2.5 days:...£8,800 plus VAT

This hire is for events REQUIRING a marquee and accommodation

Typically, Friday 8am through to Sunday noon, exclusive hire of manor house and stables courtyard, 25 acres of land and gardens, swimming pool, tennis court, labyrinth and fire pit, gate security and car parking supervision for event night, wedding co-ordinator on site. Accommodation reserved for your use and charged per room per night.

Mid-week exclusive dry hire for 2.5 days:...£7,800 plus VAT

This hire is for events REQUIRING a marquee and accommodation

As per weekend exclusive dry hire description. Availability of mid-week days available on request.

Exclusive mid-week dry hire for 24 hour day

(Tues-Thurs only).....£5,800 plus VAT

This hire is for weekday events NOT requiring marquee

Typically, 11am to 11am the next day, exclusive hire of manor house and stables courtyard, 25 acres of land and gardens, swimming pool, tennis court, labyrinth and fire pit, gate security and car parking supervision for event night, event co-ordinator on site. Accommodation reserved for your use and charged per room per night.

Exclusive mid-week dry hire for 12 hour day

(Tues-Thurs only).....£4,500 plus VAT

This hire is for a weekday event using the manor house without accommodation

Typically, 8am to 8pm or 11am to 11pm, exclusive hire of manor house and stables courtyard, 25 acres of land and gardens, swimming pool, tennis court, labyrinth and fire pit, gate security and car parking supervision as required, event co-ordinator on site.

Exclusive mid-week dry hire for 8 hour day

(Tues-Thurs only).....£3,500 plus VAT

This hire is for a weekday event using the gardens and the grounds only without accommodation

From 10am to 6pm, dry hire of the Sanctuary and gardens only plus event co-ordinator on site.

FACILITIES CAPACITY

- Civil Licence..... 60-70
- Marquee 120 - 200
- Parking 50 cars
- Accommodation 16 rooms
- Local Hotels / B&B 79 rooms
- Venue Closes - *Midnight*
- Fireworks permitted

We are fully licensed to hold civil ceremonies conducted by Bedford Registrar Office.

Tel: 0300 300 8089.

Email: life.events@centralbedfordshire.gov.uk



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